Getting started with **zotero**

What is it? Zotero is an open source software program that stores and formats citations for your research. It lives in your internet browser, where you do your research, to make organizing and citing sources easy!

How to download and create an account:

1. Go to https://www.zotero.org/download/
2. Download the Zotero standalone software that will live on your computer (A).
3. Download the Zotero Connector for your favorite browser so you can add citations you find while researching (B). Chrome, Firefox, or Safari are all supported.
4. Register an account to back-up your Zotero library online (C).

Adding items to Zotero

1. Open up the Zotero software on your computer.
2. Search for articles in your favorite database.
3. Click on the Zotero Connector Link at the top right corner of your browser to add the item(s) to your Zotero library. The Zotero Connector image will change depending on the type of citation you are adding (ex. D and E).
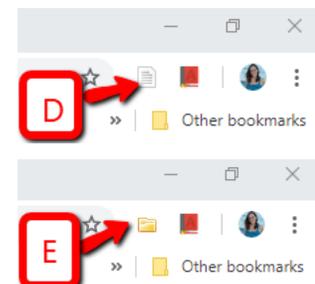
Organizing your research

1. Once you've added citations to your Zotero Library you can create folders to organize your different research projects by clicking on the "New Collection" folder (F).
2. Right click on an existing collection to create a subfolder (G).
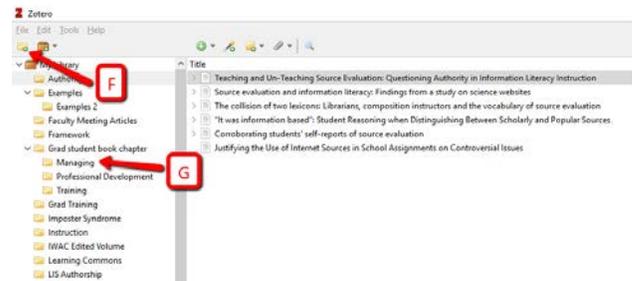
Other Features

- Zotero seamlessly integrates with Microsoft Word to make it simple to cite while you write your paper (H).
- You can also create group libraries at https://www.zotero.org/ to share folders with your research partners.
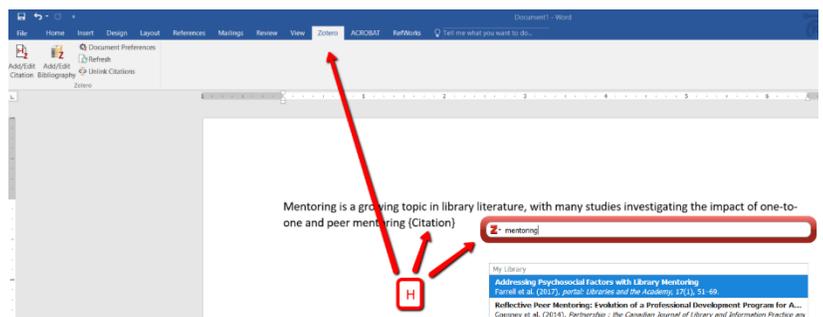
Need more help? Get a quick question answered or make an appointment for a consultation with a librarian at http://libraryhelp.du.edu/.